



ARCHDIOCESE OF ST. LOUIS

Cardinal Rigali Center
20 Archbishop May Drive
St. Louis, Missouri 63119

Mission Office

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Dear Parish Bookkeeper,

Thank you in advance for your help in the transmission of funds from the parish for the Missionary Plan of Cooperation, a program of the Mission Office of the Archdiocese of St. Louis.

The date of this collection for the parish is determined by the Pastor in consultation with the assigned missionary group. Generally, this collection takes place between the months of May and September.

Please note that the funds are not to be given directly to the Missionary who makes the appeal, nor sent to the Mission Group represented.

Proceeds from the collection may be forwarded to the Archdiocesan Finance Office in any of the following ways:

1. Net Teller Online using the account number 7 + your Parish# + 11
2. Forwarding the collection by ACH
3. A check made payable to the **Archdiocese of St. Louis**, memo: **Missionary Cooperation Collection**. Please mail the check to: 20 Archbishop May Dr. St. Louis, MO 63119

Please remit the funds no later than December 1st for our reporting purposes.

Sincerely,

Katherine Wegermann
Development Manager



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