



# The St. Louis Archdiocesan Fund

20 Archbishop May Drive  
St. Louis, Missouri 63119  
(314) 792-7129 (direct)  
SLAF@archstl.org

## Loan Application (Loans over \$100,000)

Name of Entity: \_\_\_\_\_ Parish/Co.No.: \_\_\_\_\_

Pastor/President: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Chair-Council/Board: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Chair-Fin.Committee: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Amount: \* \$ \_\_\_\_\_ Request Amount \* \$ \_\_\_\_\_ Repayment Term: \_\_\_\_\_ (months)

Request Date: \_\_\_\_\_ Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Purpose of Loan: \_\_\_\_\_

Repayment Source(s): \_\_\_\_\_

Current Outstanding Loan(s): ☐ Yes ☐ No Unpaid Balance: \$ \_\_\_\_\_ as of: \_\_\_\_\_

Bank Balances: SLAF: \$ \_\_\_\_\_ Other Banks: \$ \_\_\_\_\_ as of: \_\_\_\_\_

Investments: SLAF: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_ as of: \_\_\_\_\_

	This Year	Last Year	Two Years Ago
Year:	FY- _____	FY- _____	FY- _____
Highest Deposit Balance:	\$ _____	\$ _____	\$ _____
Highest Loan Balance:	\$ _____	\$ _____	\$ _____
Unpaid Archdiocese Invoices:	\$ _____	\$ _____	\$ _____
<u>Financial Performance</u>			
Total Revenue:	\$ _____	\$ _____	\$ _____
Total Expenses:	\$ _____	\$ _____	\$ _____
Excess Rev/(Exp):	\$ _____	\$ _____	\$ _____
School Subsidy:	\$ _____	\$ _____	\$ _____
<u>Annual Catholic Appeal (Parishes)</u>			
Amount Pledged:	\$ _____	\$ _____	\$ _____
Parish Goal:	\$ _____	\$ _____	\$ _____
#Pledges/%Participation:	_____ / _____ %	_____ / _____ %	_____ / _____ %
<u>Demographics (Parishes)</u>			
No. Households:	_____	_____	_____
Students – School:	_____	_____	_____
Students – PSR:	_____	_____	_____
Population Trend:	<input type="checkbox"/> Growing <input type="checkbox"/> Stable <input type="checkbox"/> Declining		

\* The Property & Financing Committee requires the borrower to have at least 50% of major projects and construction on deposit with the SLAF, which indicates a loan request of no more than 50% of the total project cost.

## Loan Application (continued)

### Capital Campaign:

Campaign Date: \_\_\_\_\_ Pledge Period: \_\_\_\_\_ Campaign Firm: \_\_\_\_\_

No. of Pledges: \_\_\_\_\_ Amount Pledged: \$ \_\_\_\_\_ Amount Collected: \$ \_\_\_\_\_

Comments: \_\_\_\_\_

### Attachments: (please check information provided)

#### Parishes:

- \_\_\_ 1. Provide written profile of each Finance Committee Member including name, occupation, number of years as a parishioner and number of years on the Finance Committee.
- \_\_\_ 2. Describe frequency and type of communication with the parish membership and provide copies of recent communications.

#### Schools:

- \_\_\_ 3. Enrollment information for current and preceding 9 school years as reported by the Archdiocese

#### All Applicants (Please provide all financial statements and budgets in Excel):

- \_\_\_ 4. Describe history of capital campaigns and fundraising including dates, project descriptions, amounts pledged and amounts collected.
- \_\_\_ 5. Copies of reconciled financial statements including balance sheets and statements of revenue and expenses for the current fiscal year to date and two previous fiscal years.
- \_\_\_ 6. Cash flow projections for the current fiscal year and upcoming fiscal years (Please contact the Finance Manager for the time period).
- \_\_\_ 7. Copies of the budget for the upcoming fiscal year (if available) and budget-to-actual for the current and prior year.
- \_\_\_ 8. Provide project details including all the apply: (a) project description (b) contractors bids or estimates (c) site plan showing location of new construction or building/land purchase (d) location of parish on map in relation to major roads or intersections (e) rendering of proposed improvements.
- \_\_\_ 9. Provide details of capital campaign including copies of campaign materials and a summary of amounts pledged and collected.
- \_\_\_ 10. Copies of approval letters from the Archbishop or his representative for the project and the related capital campaign (if any).

### Comments:

---

---

---

**Certification:** The above information is true and correct to the best of my knowledge.

Date: \_\_\_\_\_

Pastor/President: (print) \_\_\_\_\_ (signature) \_\_\_\_\_

Chair-Council/Board:(print) \_\_\_\_\_ (signature) \_\_\_\_\_

Chair-Fin.Committee:(print) \_\_\_\_\_ (signature) \_\_\_\_\_